

Using the IWAC Exhibition Submission Form to Enter Details Directly on Screen

The key steps to follow for this to work are

1. Download the form from the web site so that you have a local copy to edit on your computer.
2. Have Adobe Acrobat Reader installed.
3. Open the downloaded file in Adobe Acrobat Reader.

Once opened, in the left panel called “All tools” click on “View more” at the end of the list.

The screenshot shows the Adobe Acrobat Reader interface. On the left, the 'All tools' panel is open, displaying a list of tools. A yellow arrow points to the 'View more' link at the bottom of this list. The tools listed are: Export a PDF, Edit a PDF, Create a PDF, Combine files, Organize pages, AI Assistant, Generative summary, Request e-signatures, Scan & OCR, Protect a PDF, Redact a PDF, Compress a PDF, and Prepare a form. In the center, a vertical toolbar contains icons for various actions like selecting, commenting, and signing. On the right, a form titled 'IWAC LATE SUMMER 2025 EXHIBITION 5 QUARR ABBEY– Thurs 4th – Tues 9th' is visible. Below the title, there is a text instruction: 'Please write clearly using **BLOCK** capitals completed form with fee if possible by b: Newnham Rd, Binstead, PO33 3TE. Email'. The form contains three sections for entries: 'Title – Artwork fee £5 each (£7.50 width - only 1 of your 3 allowed)', 'Title - Browser unframed - fee £3 (own risk)', and 'Miniatures – fee £2 each (Mins on cabinet)'. Each section has a header bar and several empty lines for text entry.

All tools x

- Export a PDF
- Edit a PDF
- Create a PDF
- Combine files
- Organize pages
- AI Assistant
- Generative summary
- Request e-signatures
- Scan & OCR
- Protect a PDF
- Redact a PDF
- Compress a PDF
- Prepare a form
- View more**

IWAC LATE SUMMER 2025 EXHIBITION 5 QUARR ABBEY– Thurs 4th – Tues 9th

Please write clearly using **BLOCK** capitals completed form with fee if possible by b: Newnham Rd, Binstead, PO33 3TE. Email

Title – Artwork fee £5 each (£7.50 width - only 1 of your 3 allowed)

Title - Browser unframed - fee £3 (own risk)

Miniatures – fee £2 each (Mins on cabinet)

“Fill & Sign” should now appear in the list. Click on “Fill & Sign”.

All tools

AI Assistant

Generative summary

Request e-signatures

Scan & OCR

Protect a PDF

Redact a PDF

Compress a PDF

Prepare a form

Fill & Sign

Add comments

IWAC LATE SUMMER 2025 EXHIBITION SUBMISSION FORM

QUARR ABBEY– Thurs 4th – Tues 9th Sept 2025 – 10.30am – 4.30pm daily

Please write clearly using **BLOCK** capitals as you wish your catalogue entry to be s completed form with fee if possible by bank transfer, by **Wednesday 20th August** Newnham Rd, Binstead, PO33 3TE. Email: annetoase1@gmail.com

Title – Artwork fee £5 each (€7.50 over 800m height or width - only 1 of your 3 allowed)

Title - Browser unframed - fee £3 each (at members' own risk)

Ignore the “E-Sign” panel that appears on the left. You should be able to move the mouse pointer over the fields in the form and enter text in the various columns.

E-Sign

GET E-SIGNATURES FAST

Request e-signatures

Send this document to anyone to e-sign online in 3 easy steps

FILL AND SIGN YOURSELF

X

✓

•

□

—

Add signature

Add initials

After signing, you can create a read-only certified copy with an audit trail.

IWAC LATE SUMMER 2025 EXHIBITION SUBMISSION FORM

QUARR ABBEY– Thurs 4th – Tues 9th Sept 2025 – 10.30am – 4.30pm daily

Please write clearly using **BLOCK** capitals as you wish your catalogue entry to be s completed form with fee if possible by bank transfer, by **Wednesday 20th August** Newnham Rd, Binstead, PO33 3TE. Email: annetoase1@gmail.com

Title – Artwork fee £5 each (€7.50 over 800m height or width - only 1 of your 3 allowed)

Medium

Title - Browser unframed - fee £3 each (at members' own risk)

Medium

Once all entries have been filled in on the form, click on the “Save” icon at the top right as shown below.

Saving gives you the option of where you want the form saving and giving it a different name.

It can then be attached to an email for submission back to IWAC without having to print, enter manually and scan.

All tools

Edit

Convert

E-Sign

Find text or tools

🔍

🔒

💾

🔄

🖨️

🔗

E-Sign

×

GET E-SIGNATURES FAST

Request e-signatures

Send this document to anyone to e-sign online in 3 easy steps

FILL AND SIGN YOURSELF

🖨️

X

✓

•

□

—

Add signature

+

Add initials

+

After signing, you can create a read-only certified copy with an audit trail.

Save a certified copy

IWAC LATE SUMMER 2025 EXHIBITION SUBMISSION FORM

QUARR ABBEY– Thurs 4th – Tues 9th Sept 2025 – 10.30am – 4.30pm daily

Please write clearly using **BLOCK** capitals as you wish your catalogue entry to be shown. Send or email completed form with fee if possible by bank transfer, by **Wednesday 20th August 2025** to: Anne Toase, 36 Newnham Rd, Binstead, PO33 3TE. Email: annetoase1@gmail.com

🎨

Est. 1890

Isle of Wight

Art Club

Title – Artwork fee £5 each (£7.50 over 800m height or width, only 1 of frame allowed)	Medium	Sale Price £	Fee £
A A 🗑️ ⋮ Type text here	Acrylic	£50	£5
		£	£
		£	£

Title - Browser unframed - fee £3 each (at members' own risk)	Medium	Sale Price £	Fee £
		£	£
		£	£